



“CREATING EFFECTIVE TEAMS” (4 HOURS)

Audience: Designed for proprietors, managers, supervisors and team leaders.
Recommended Minimum: 6, Maximum: 20.

Venue: Preferably in an external training venue.

Creating Effective Teams is an important program that highlights the benefits of working as a team, exposes some of the pitfalls to be avoided and suggests steps to be taken in the transition from hierarchy to team.

It also provides valuable information on a range of strategies to build and strengthen team so as to maximise results in your business.

Topics covered include:

- The Benefits of working as a Team
- Managing Team Work
- The Transition from Hierarchy to Team
- Steps in Creating Effective Teams
- What Makes a Good Team
- The Importance of Team Selection
- The Introduction of New Team Members
- Setting Goals and Ground Rules
- Game Plans and Contingency Plans
- Analysing Team Performance
- Helpful and Unhelpful Behaviours in Team
- The Power of Rituals in Creating Teams

Participation in this module as a ‘one-off’ is a very valuable learning experience that is significantly enhanced if participants are able to complete the whole Leadership and Management Program Series. This series is run in capital cities and various regions for proprietors, managers and senior staff.